



EAGM & MANAGEMENT MEETING MINUTES - 29th September 2022

- Chairman's Opening Remarks and Welcome
 - EC – Meeting opened at 7:47pm, thanked everyone for joining us and good to see new faces. In honour of her late Majesty and our Patron, please join me in a moments silence.

EAGM

- EC - Before we start the September MM, we have an EGM to discuss the new constitution.
- GF - The proposed constitution has been circulated a month prior to this meeting. We are here for the adoption of proposed changes. MH proposed. JP seconded. Everyone in favour.
- As per new constitution, we need to elect a president elect.
- Pete Davies – Propose Michael Rimmer, he has held many roles within Lancashire, Bury & SW region. MR was Lancs chairman in 2000 and would make a great president elect. All SW region are in agreement. Ollie Collins seconded. ED – Michael are you happy to stand? MR – I am deeply humbled and highly honoured.

Management Meeting

- Apologies for Absence
 - Hazel Stansfield, Charlotte Dixon, James Davies, Gary Davies, Steve Morris, Matthew Webster, Will Clarke, Paul Morris, Alice Bradley, Abigail Stansfield, Katie Eastham, Annabelle Robinson, Isabelle Holden.
- Minutes of the last Management Meeting as circulated
 - Matters arising - Proposed adoption of TOR. MH – TOR linked to constitution; bit easier to change. Can vote on in standard MM to change. Constitution is head rule, TOR explains how committees should run. SD – constitution is overall structure. MH propose. DH second. GF - Alongside constitution & TOR, trustees propose - regional & club constitutions, used within regions & clubs within Lancs to mirror Lancs constitution. More clarity. Prop NH, second AP
- Correspondence - None
- MooHundred Club – CT
 - We haven't had any new subscribers for a little while. Can all clubs please continue to push amongst their members. Especially with the start of the new membership year.
 - Renewals will be starting soon.
 - Draw has been done and published on FB
- Finance – LR
 - EOY was 31st Aug, we have been working on putting together final accounts for AGM. Will give small overview tonight. Final accounts show £20K profit. Cross over with levy/ins NFYFC charge us afterwards. In this accounting yr we have had 2 lots of income. Will work out better next year. Kirkham funds received. £6.5K loss overall. Office costs have been reduced. Cost of oil increased. Electric bill will increase as we had a huge credit, so have been using that. New exp such as xero. Postage has dropped. Overall, 1.2K profit for social. Shindig 1.2K loss, 1.9K of alcohol in stock. County Ball made 2.5K profit. 1.5K sponsorship on top. Chat with AS about preventing loss, approving expens etc. Poss convo, chat about alt events. Wider range of people. Membbsp has bounced back.
- Competitions Committee Report
 - EC - comm met 2 weeks ago, lots of fresh faces. Finalising L&C comp details, upcoming in Oct. Bowling 15th Nov, MOTY 16th Nov. PS & Sport in Jan. Pennine date for rally, 13th May. Swimming on Tuesday.
- Social, Fundraising and Training Committee
 - DH - comm met two weeks ago, new faces from club reps. Shindig alright, lack of attendance. Thank you for helpers on the day or days leading up to. Security was a bit over kill. Marquee a bit bigger. Prices generally increased. Drink stock if you want to make a donation.
 - RD – confirmed more FA dates. 11th Dec & 14th Jan. 29th Jan as reserve. Free! 2 membs per club. Lunch provided. Book in with CT. EFAW qualification and links in with rural skills. Mental health training on 1st Sept, attended by comms & county, really good night. More training coming, lowering to regional and club etc
 - EC – social comm, has there been any feedback from junior shindig? DH - Didn't drink pop. Had a good time but maybe not big enough for number of members. Games went well. Village hall maybe better. Clubs to ask junior members thoughts please. Good to give something back to juniors.
 - LR – slight profit on junior shindig, only £100 or so. Financially wasn't a negative.
- Regional Reports
 - NL - good meeting, not a lot of reps. Working bank account.
 - Bowland - bowland ball coming up, finalising details. Sold out now.
 - SW - meeting beg of Oct, corn night 15th October.
 - Pen, getting on with Rally, most of stuff sorted. Looking for judges.
- Reports on previous events not covered under Comps/Social reports
- Reports from County Committees
 - Safeguarding
 - JN, nothing to report.
 - LR, DBS checks can check ID via live video link. Will end soon. ID checks in an evening, makes it difficult for us. Good idea for regional ID checker? Check at meetings etc. Notify ID checkers, log in and check ID and submit application online. Data protect to sign.
 - DH, putting something else on regions. CR, safeguarding officers did own DBS checks. Chair or sec to check ID? TO, Safeguarding officers of club?
 - Management Trustees
 - GF, full room good to see. MH training, really good, opened eyes as to how to help people. Screen now sorted, hopefully wider reach with businesses. Trustees meeting next week. Jess Whitwell standing down, need a new secretary.
 - Staff Management - PM report read
 - Apologies that I cannot be with you tonight.
 - There has not been a staff management meeting since the last County Management Meeting, the next staff management meeting is to be held on the 12th October 2022.
 - If anyone wishes to raise any issues with Staff Management Committee then the County Office can provide my email and mobile number.
 - The office is always busy with an ever changing workload, recently the end of financial year accounts, new interactive digital screen and discussions with National on electronic membership have been topical and I am sure Caisha can give a further update.
- County Office Report – CT
 - 2021/22 was just successful in terms of membership. August ended with 885 members all together which is excellent in both recovery from covid but also improvement on pre-covid numbers.
 - Membership forms have had to change
 - I have been working with NFYFC to try and maintain the system we already have but unfortunately, this is just not possible.
 - This new system will be easier for returning members as they will only have to renew their membership and not complete a full new form.
 - Unfortunately, clubs will not receive the applications as they come through, they come straight to me. I will be in touch with clubs individually to share any applications that I receive and double check that they have paid.
 - It would also be helpful if clubs could send me an updated list of those that have paid once a week please.
 - With this new system, for any members U18, there is a parental verification step. It means that the form will be sent to the parents for them to give their permission.
 - We are finding that the information sent with this system is going into the junk file in emails so please encourage people to check that.
 - Membership cards will be sent to members directly and they will be digital.
 - I know this is quite the change, as I said, we have been working really hard to avoid this change, but it just isn't doable I am afraid.

- The digital screen has now been approved by the trustees. We have confirmed that we want to go ahead with the supply company and are just waiting on confirmation of an installation date.
 - This new screen will be not only a great addition for us, for hybrid management meetings and training etc. but hopefully we will also be able to increase our room bookings.
 - We will be putting together new advertisement when the new screen comes. This will be pushed out on socials and website etc, but it would be great if you could help to push the room hire with any companies local to you.
 - Yearbooks are complete and with the printing company. They are available to pre-order on the app or we do have the card machines here if you would like to pre-order tonight.
 - Can you please ensure you are completing the Club Officer information form following your AGM. And officers need to be completing the officer application form so that we can raise your DBS checks.
- County Press Report - CT
 - 4.5K audience
 - Page reach up 10.2% to 13.5K
- Reports from outside organisations
 - NFU
 - BS, Liz Out of Office. Student & YF prog posted in chairs chat. Ask me if you want more info
 - RABI - report read out.
- Northern Area Report
 - CR - no meetings since last MM. 9th Oct AGM, Lancs stepping down as office. County Durham stepping up. Voting NA reps tonight. CR, MH, HS, EC, JD, NW. Lancs to host field day, site visit to Myerscough & comm meetings. Agreed to hold at Myerscough, supporting local college. Booked for 24th June. Accom on site? 2-day event maybe, views welcome. Typically, one day event, can be a long day. Results until 7pm last year. Will be social event, make some money & donate back to NA. Discussion about 2 day event, clashes with highland show. Date can't be changed due to students & TOW license.
 - TO - looking at sponsorship, main sponsor potential. Brochures or ideas sent out. Any recoms please send through.
 - 19th Oct next meeting. NH, JD, EC & HS for commit to NA.
 - PF - thanks to NA officers from Lancs. Handing over everything in excellent cond, been super! Done a really good job. Thanks to members from Lancs that attend meetings, a long way but Lancs has had a rep at every meeting. Thank you. Pleased FD organising has started, prestigious event, everyone will be proud, will do an amazing job. Failure to prepare, prepare to fail.
 - Mary Bailey - Can we give a round of applause to congratulate and thank Pamela Fawcett.
 - Reps for NA, EC to remain. CR, TO propose by MH. MH happy to go on. PD.
- NFYFC
 - News from NFYFC Council
 - EC - big news has been sad loss of patron. Period of mourning. Ed Dungait sat at front of funeral. Did us proud.
 - Thanks to Lancs members that attended floral & cookery. Round of applause.
 - 16th Oct, county chair conf in Bristol. Training weekend for future chairs. PD maybe?
 - National YF Week is Tik Tok & recipe comp.
 - Who will be NFYFC reps next year. Only have 1 so far. Next year will get 2 reps. 3 meetings per year with one on Zoom. CR, Nov NA meeting will ask who reps are. Need sorting before that.
 - Agri link representative update
 - JP -great oxbury new gen grant now open (brand new entrants or buying into new businesses). Apply online.
- Any other management business
 - AGM – 24th Nov at Arkholme Village Hall
 - Longridge boots bash this weekend.
 - SW com night 15th October
 - Rainford dinner dance
 - Chorley dinner dance
- Date of next meeting
 - 10th November 2022
- Close Meeting
 - Close meeting at 8:50pm. Thank you for baring with us, safe journey home.